

OFFICIALLY WITHDRAWN MEETING
FEBRUARY 16, 2006
ST. LOUIS PARK LIBRARY

PRESENT: Roger Burg
Pat Chisenhall
Ruth Harris (new e-mail address: RHARRIS2182@comcast.com)
Linda Jennings
Chuck Kritzler
Sandy Louis
Phyllis Mattill
David Smith
Jean Smith
Sharyll Smith
Biruta Spruds

CONVENER: Biruta Spruds
REPORTER: Sandy Louis
RECORDER: Pat Chisenhall

Review of Archiver's Work

- Complete photo identification and file organization.
- Utility cabinet organized and indexed (Linda, Fifi, Sandy)
- Scrapbooks still need to be organized.
- Old clippings culled and organized by library and/or subject.
- Central Files may be accessed through Yolanda (Amy's secretary) with 3 days notification.
- Display case outside Director's Conference Room has had three displays. (Fifi, Sharyll, Roger, Sandy)
 - Topics: Libraries That Don't Exist Anymore
 - Summer Programs
 - History of HCL Catalog
- Display Case needs more volunteers to set up displays using the existing list of ideas and abundance of organized files.
- Display case project needs more realia.
 - David Smith is culling his slides and will donate appropriate ones.
 - Julaine Heit donated summer program buttons, reading records, book marks, and posters up to 2000.
 - Gretchen Wronka will be sending out a request to staff for 2000+.
- Seventeen titles of the video histories have been put on 18 DVDs (approximately one-third of the total). Volunteers might log them as a future project.

Group Status with Administration

- Roger gave background and history of the group since its beginning in 1993.
- A draft of a statement of Purpose was distributed.
- A draft of the letter approved by the Administration that would be out to people about to retire was distributed.
- The letter would also be e-mailed to past retirees.
- Bylaws need to be written (defining officers, dues, number of meetings, etc.)
- The existing members list will be sent to today's attendees for updating.
- HCL Communications and Partnerships had agreed to provide retirement and other appropriate personal information if the group published a newsletter in the future.

Steps to Create a More Formal Group

- David Smith moved that we accept the Statement of Purpose. Linda Jennings seconded the motion. Motion Passed.
- Roger Burg moved that we accept the Letter to Retirees. Jean Smith seconded the motion. Motion Passed.
- Roger suggested we vote on a group of people at the May meeting to be officers and let that group decide among themselves which position each will hold. The following names were suggested.
 - Cindy Ahrens
 - Roger Burg
 - Linda Engberg
 - Pat Kulseth
 - Sandy Louis
 - Paul Turgeon
 (UPDATE: The first five accepted; P. Turgeon declined.)
- Bylaws will be discussed by the group who meets for the Archivers meeting scheduled for March 7, 9:30 a.m. at Rd. Roger will book the conference room and he will contact those on the above list who were not at this meeting.
- Bob Rohlf will contact Walter Gegner to arrange for a group tour of the new Minneapolis Public Library for our September meeting (September 21 if possible) as well as book a meeting room.
- The next Officially Withdrawn meeting will be held at the St. Louis Park Library on May 18. In addition to a vote on organizational issues, a presentation will be made by Jane Johnson from the Library Foundation.